

STANDARD FORM GIPEC CONTRACT – SHORT FORM FOR MATERIALS AND SERVICES

1	FOR GIPEC USE ONLY Contract No. _____
2	Governors Island Preservation & Education Corporation, a subsidiary of the New York State Urban Development Corporation d/b/a Empire State Development Corporation (ESDC), a corporate government agency and public benefit corporation organized under the laws of the State of New York and having its principal office and place of business at 633 Third Avenue, New York, NY 10017,
3	HEREBY REQUESTS YOU (“CONTRACTOR”) Name of Contractor: _____ Address: _____ ATTENTION: _____
4	TO PROVIDE the materials/services as described below and in accordance with the terms set forth in this agreement
5	The above materials/services are to be provided on or before (date): _____
6	COMPENSATION for the above materials/services shall be as follows: <input type="checkbox"/> materials/services for this project are tax-exempt <input checked="" type="checkbox"/> compensation/rate schedule attached Total Compensation for materials/services provided pursuant to this Agreement shall in the aggregate not exceed _____
7	Any questions related to this Agreement may be referred to (individuals name): _____ at (telephone number): _____
8	To receive payments, a substantiated invoice must refer to the above Contract Number and be forwarded to the ESDC Accounts Payable Department, 633 Third Avenue, New York, NY 10017.
9	Schedule A and other schedules (if applicable) attached hereto are an integral part of this Agreement.
10	If the proposed Agreement is acceptable, please execute all copies and return to ESDC’s Contracts Office, at the address listed above, for final approval. A copy of the fully executed Agreement will be forwarded to you, which will constitute your authorization to proceed with the work described herein.
11	AGREED TO AND ACCEPTED BY: NAME OF CONTRACTOR By: _____ Name: _____ Title: _____ Date: _____
12	APPROVED: GOVERNORS ISLAND PRESERVATION & EDUCATION CORPORATION By: _____ Name: _____ Title: _____ Date: _____